RKDF UNIVERSITY, BHOPAL

APPLICATION FOR ISSUE OF DEGREE,
PROVISIONAL DEGREE & MIGRATION-CERTIFICATE

Website: www.rkdf.ac.in
email id – examuniversity@rkdf.ac.in
Phone No. – 0755-2745166

TO BE FILLED BY THE OFFICE
MIGRATION / PROVISIONAL / DEGREE CERTIFICATE Sr. No ……..
Date……
Dispatch No……
Dealing Assistant Name and Signature……
……..….

The Name of the Certificate that you want tick on-

Provisional		**Migration**		**Degree/Diploma**	

To,
The Registrar,
RKDF University, Bhopal (M.P.)
Sir,

I have been a student of this university studying regularly in the……..……. ……..…… (College) and passed the Examination……..... in the year……
I request you to kindly issue me a Migration / Provisional Degree / Degree Certificate.
The necessary fees of Rs- [ ] has been / is being deposited in DD/Cash/Challan/Online payment

DD/Receipt/Challan/Online payment No.		**Paid Date**		**2**	**0**	

1	Full Name in English (CAPITAL LETTER)	
2	पूरा नाम (हिन्दी में) (आवेदक द्वारा सही अंकन किया जाये)	
3	Father's Name (in English) (CAPITAL LETTER)	
4	Mother's Name in English (CAPITAL LETTER)	

5	Session of Last Examination Passed		Division- % / CGPA	
6	Roll No.		Enrollment No.	
7	Aadhar No		**Mail ID -**	
	Form Submission Date / /	ABC ID No.		Signature of Student……
8	**Category**	**Disability**	**D.O.B.**	**Gender** / **Religion**

TO RECEIVE THE DOCUMENT BY POST PLEASE FILL UP THE ADDRESS:-

														Nationality					
Mobile No														**Pin Code**					

Department Head/Dean Seal & Sign:
…….....
…….....
Name of Head/Dean:……....
…….....
Designation: ……..….....

FEES	**For Indian Students**	**Migration Certificate**	**Rs. 1000/-**	**Provisional Certificate**	**Rs. 1000/-**	**Degree Certificate / Diploma Certificate**	**Rs. 1000/-**	**Alumni Fees for all Students**
		Duplicate Migration Certificate	**Rs. 1000/-**	**Duplicate Provisional Certificate**	**Rs. 1000/-**	**Duplicate Degree Certificate / Duplicate Diploma Certificate**	**Rs. 2000/-**	**500/-**
	For Foreign Students	Migration Certificate	Rs. 1000-	Provisional Certificate	Rs.1000/-	**Degree Certificate / Diploma Certificate**	**Rs. 2000/-**	
		Duplicate Migration Certificate	Rs. 2000/-	Duplicate Provisional Certificate	Rs. 1000/-	**Duplicate Degree Certificate / Duplicate Diploma Certificate**	**Rs. 4000**	

Note:-1. Hindi Name will be printed as per name written in this form.

2. Degree would be sent by post only.
3. **Degree, Provisional Degree, Migration** Cert. Transcript Cert. Fees could be paid by DD/Challan/online payment. Demand draft should be drawn in favor of **RKDF University, Examination** Bhopal. **A/C/ No. 7548002100000247 IFSC Code PUNB0754800.** PNB Gondermhow Branch Bhopal. All fees included postal charges.
4. **Alumni Fees** could be paid by DD/Challan/Online payment. Demand draft should be drawn in favor of Alumni Association of RKDF University, Bhopal **A/C/ NO. 7548002100000742 IFSC Code PUNB0754800** PNB Gondermhow Branch, Bhopal
5. Migration and provisional certificate will be issued after 7 days and Degree will be issued after 45 days of receipt of application with prescribed fees.
6. DD/Challan/online payment slip (Verified by A/C section) should be attached in original if apply for more than one certificate then photocopy could be accepted but original must be there.
7. **Payment Note:- Pay the fee for degree/Marksheet/Migration/Provisional/Transcript and Duplicate Marksheet any other work related to examination in green Challan and Alumni Fees Submitted to only Yellow Challan. Fees deposited in other Challan will not be accepted.**

Check List

1. Photocopy of all semester Marksheets, T.C., Aadhar card and all document should be verified by concerned Principal/HoD/Dean &
2. Photo Copy of Internship Completion Certificate (Only for BHMS & BAMS Course)
3. **Coursework Marksheet Registration Letter, Notification Letter, Shodh Ganga Certificate, Thesis Title Name Hindi & English (only for Ph.d. Student)**
4. DD/Challan/online payment slip (Verified by A/C section)

Please fill only one application form for Migration Certificate, Provisional Degree/Diploma & Degree/Diploma Certificate